

HIPPA - Protected Health Information

The privacy rule protects all "individually identifiable health information" held or transmitted by a covered entity or its business associate, in any form or media, whether electronic, paper, or oral. The privacy rule calls this information "protected health information" or PHI.

"Individually identifiable health information" is information, including demographic data, that relates to:

- The individual's past, present, or future physical or mental health or condition
- The provision of health care to the individual
- The past, present, or future payment for the provision of health care to the individual

And that identifies the individual or for which there is a reasonable basis to believe can be used to identify the individual. Individually identifiable health information includes many common identifiers (EX: name, address, birth date, social security number.)

Signature: _____

Date: _____

Buckboard Staff Signature: _____

Date: _____

Policy *** Dear parents & volunteers, PLEASE call 308-672-6313 as soon as possible if unable to make it to a scheduled session! ***

1. No tobacco, drug, or alcohol will be used on any buckboard property.
2. No unauthorized person may be in the arena at any time while riding sessions are taking place. Only the current rider and their guardian(s) are allowed in the designated time frame.
3. Notify Buckboard of preplanned absences as soon as possible.
4. Anyone in the arena will be asked to wear proper attire: no tank tops or low-cut shirts, no undergarments showing, keep jewelry to a minimum, shorts must be at least mid-thigh length, and closed-toed shoes MUST be worn.
5. Staff/Volunteers are asked to be 15 minutes early before riders are scheduled.
6. Please see that all equipment is properly taken care of during use and put back in its designated area after use.
7. Volunteers are asked to assist with riders' activities ONLY when asked to do so by the instructor.
8. Volunteers are more than welcome to relax while waiting to side-walk, but please bring your own drink and take care of your trash.
9. Safety is our number one concern; therefore: Keep socializing to a minimum, during breaks, or take it outside, Instruction will be given by the instructor only, Cell phones must be shut off or left on silent when in the arena and use should be minimal.